

Job title: Name of the role, for example, children's nurse

Roles and responsibilities

Qualifications, experience and skills

What will they have to do?

- main tasks and responsibilities
- other specific duties on a day-to-day basis
- does work vary by day?
- level of responsibility

Who will they report to and work with?

- managers
- co-workers
- team members
- relationships with other positions

Where will they work?

- in the grounds
- in the community
- in a hospital
- in an ambulance
- in a surgery or clinic
- in a patient's own home

What qualifications do they need?

- five GCSEs at grades 5/4 (C) or above, or equivalent level 2 qualification
- at least two A levels or equivalent level 3 qualification
- higher education qualification such as a diploma or degree
- professional qualification linked to career choice

What experience would be helpful or is required?

- working with children or young people
- working with computers
- working in a caring environment
- experience of working outdoors and maintaining hospital grounds
- experience of working in a busy kitchen
- experience of managing a team

What skills are important for the role?

- logic
- problem-solving
- communication
- team player
- work well under pressure
- adaptable
- caring
- people person
- able to handle many tasks at once
- good bedside manner
- manual skills

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