

# St Nicholas RC High School



## September School Re-Opening Plan

Guidance for Parents, Carers & Students

## **Mission Statement**

We aspire to embrace the Gospel and its values,

Celebrating uniqueness and diversity.

Our learning, within an enterprise culture,

Is based upon trust and respect

Which define our relationship within the world family.

Everyone Matters.

## OVERARCHING PRINCIPLES

Government guidance issued to schools on 2.7.20 and then updated on 7.8.20 provided details of how they should implement changes to current procedures to minimise the risk of transmission of Covid-19. It also outlines how the Department for Education expects schools to operate in this new context with reference to school operations, curriculum, behaviour and pastoral support, assessment and accountability and contingency planning to provide remote education in the case of a local outbreak.

This in turn has necessitated a comprehensive review of school procedures at St Nicholas Catholic High School to ensure the following statutory actions are undertaken:

- We must minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school
- We must minimise contact between individuals and maintain social distancing wherever possible
- We must clean our hands thoroughly and more often than usual
- We must ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
- We must introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach

This guidance document provides details on temporary processes that are now required to ensure that Government guidance is responded to appropriately at St Nicholas Catholic High School. In addition, a full copy of our school Risk Assessment is available on our school website. We will review our guidance every 3 weeks and provide updates as required.

We do not underestimate the impact that these amendments may have on existing daily routines, but as we adapt to the 'new temporary normal' we do so knowing that the totality of our individual actions strengthens the welfare and safety of every member of our school community.

As always, please continue to feedback any observations and suggestions and thank you for the continued support you offer the St Nicholas community.

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## Health and Safety- General

Outlined below are brief details of health and safety considerations. Full details of all H&S matters can be found in Covid-19 Risk Assessments available on our school website.

Your child **must not** attend school if:

1. **They themselves** are displaying any of the Covid-19 symptoms:
  - ***a high temperature*** – *this means they feel hot to touch on their chest or back (you do not need to measure their temperature)*
  - ***a new, continuous cough*** – *this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if they usually have a cough, it may be worse than usual)*
  - ***a loss or change to your sense of smell or taste*** – *this means you've noticed they cannot smell or taste anything, or things smell or taste different to normal*

**They should stay at home for 10 days.**

2. **They themselves have tested positive for Covid-19. They must remain at home for at least 10 days from when the test was taken.** If they develop symptoms during this isolation period, they must restart their 10-day isolation from the day they first developed symptoms.
3. **They live in the same household as someone who is displaying any of the Covid-19 symptoms** outlined in 1 above. They should stay at home for 14 days from the first day symptoms were displayed.
4. **They live in the same household as someone who has tested positive for Covid-19.** They should stay at home for 14 days from the day the test was taken.

Families should engage with the NHS Test and Trace process so that cases can be identified and action taken - this means if your child develops symptoms, you should arrange for them to [get a test](#) and you should inform school of the results of that test.

Full details from Public Health England can be found here:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/906663/20203007\\_Easy\\_read\\_household\\_isolation\\_v3.1.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/906663/20203007_Easy_read_household_isolation_v3.1.pdf)

### Control Systems & Protective Measures

1. **Should any member of staff or student display Covid-19 symptoms on site, then they will be isolated and leave site as soon as possible.**

2. **In the event of any confirmed or suspected cases of Covid-19, the school will liaise with the Local Authority and Public Health England and action all recommendations accordingly.**
3. All students are to sanitise hands on arrival using Sanitiser Stations
4. Perspex screens have been installed at reception, student support & in classrooms as required
5. A box of gloves, hand sanitiser, anti-bacterial wipes and tissues will be provided in each classroom
6. Gloves, hand sanitiser, anti-bacterial wipes and tissues will be provided in communal areas across the school. (Hand Sanitiser Station Posters will identify these areas)
7. All students to use hand sanitiser on entry and exit to classroom – signs provided
8. Students provided with 'essential' stationery kit for personal use
9. All non fire doors to remain open to negate contact with handles – fire risk assessment amended
10. Window open in every room to ensure adequate ventilation.
11. The main entrance gate key pad will be cleaned regularly. A sanitiser station will be placed outside the gate for visitors to clean their hands

### **Cleaning Detail**

#### **General:**

St. Nicholas Catholic High School has been open to some students since the 20<sup>th</sup> March. During this time enhanced cleaning arrangements have been in place around the school site. The enhanced cleaning arrangements are in place to reduce the risk of transmission through touched surfaces. Whilst it is not able to completely remove this risk, every effort is taken to mitigate the risk.

*Page 12 of the Government Guidance states:*

*'Introduce enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents and bleach.'*

1. We have secured a cleaning schedule that ensures cleaning is generally enhanced and includes:
  - a. More frequent cleaning of rooms/shared areas that are used by different groups of students
  - b. Frequently touched surfaces being cleaned more often than normal
2. Different groups do not need to be allocated their own toilet blocks, but toilets will be cleaned regularly and students will be encouraged to clear their hands after the toilet

### **Changes to current process:**

1. Students will have a staggered breaktime and lunchtime, this is to allow less student movement around site and allow surfaces to be cleaned on a more regular basis
2. All classrooms will be cleaned at least once during the day which will now also include the cleaning of every desk
3. Staff on duty will encourage students to clean their hands thoroughly after using the toilet
4. All classroom desks will be cleaned regularly during the day

### **Students will:**

1. Exit the classroom promptly at the end of the lesson and for break and lunchtime travel immediately to their specified place
2. Sanitise their hands on a regular basis throughout the day
3. Clean their hands thoroughly after using the toilet

### **Staff will:**

1. Encourage students to clean their hands thoroughly after using the toilet if on duty outside the toilets.

### **Face Coverings**

Currently, the Government and Public Health England do not recommend the use of face coverings in schools. They are not required in schools as students and staff are mixing in consistent groups, and because misuse may inadvertently increase the risk of transmission.

Should a student choose to wear to a face-covering in school then this is permissible as long as current World Health Organisation advice regarding correct application and removal of them is adhered to. Parents and carers should ensure that their child is familiar with this advice.

<https://www.who.int/emergencies/diseases/novel-coronavirus-2019/advice-for-public/when-and-how-to-use-masks>

Any face coverings worn must be plain with no detail, decoration or logos.

## **Engaging with the Curriculum**

### **Students in Years 7-9**

The allocated rooms for Years 7-9 are 'clustered' across the site:

Year 9 – English and LRC

Year 8 – Maths & RE

Year 7 – Predominately Humanities and Languages.

For these lessons teachers will attend relevant classrooms to deliver lessons.

Years 7 and 8 will remain in an assigned classroom being taught in their Forms groups

Year 9 will be taught in Form groups apart from English, Maths and Science. For these lessons, movement will be allowed between the allocated rooms.

Students will access PE lessons as usual and at breaks and lunches will be assigned outside 'zones' as detailed below. Wet break will be taken in their assigned classrooms.

### **Students in Years 10-13**

Students in Years 10-13 have been allocated a cluster of rooms which includes as many specialist rooms as possible. Students will move between these lessons as usual taking advantage of the enhanced one way system.

## **The School Day**

The official start and end times of the school day remain the same.

**School will be open to students from 8.20am.**

**Students will proceed straight to their Form Room on arrival to school.**

Internal re-alignment has been required to support year group bubbles remaining separated as far as practically possible.

Breaktime is 'split' - 3 year groups at a time

Lunchtime is split – 3 year groups at a time

Lesson 5 has been extended and now includes staggered departure times for individual year groups

### Structure of the School Day

		7	8	9	10	11	6th
Form	8.45-9.10						
1	9.10 – 10.10						
2 + B	10.10 - 10.25	Break-A	Break-A	Break-A			
	10.25 – 10.40						
	10.40 – 10.55						
	10.55 – 11.10						
	11.10 – 11.25				Break-B	Break-B	Break-B
3	11.25 – 12.25						
4 + L	12.25 -1.05	LUNCH - A	LUNCH - A	LUNCH - A			
	1.05 - 1.25						
	1.25 – 2.05				LUNCH - B	LUNCH - B	LUNCH - B
5	2.05 – 3.15	3.00					
			3.04				
				3.08			
					3.12		
						3.15	3.15

## Arrivals

### At the Start of the Day

Students arrive at school via many different methods. The Site Team and the Senior Leadership Team will welcome students as usual.

### Control systems & protective Measures / amendments to current process

#### Walking

1. Students should maintain social distancing measures using markers on the floor
2. Students should then make their way onto school site as detailed below

#### Car

1. Where possible parents and carers should consider dropping off their children away from school site to facilitate socially distanced walking to school.
2. Parents and carers should drop off in designated zones
3. On site, students should exit the vehicle when safe to do so
4. Students should then make their way onto school site as detailed below
5. Students should maintain social distancing measures using markers on the floor

#### Cycles

1. Students must use the Lower Gates to enter school site (by St Wilfrid's)
2. Students must dismount from their cycle before entering site
3. Students must walk their bike to the cycle storage area
4. Bikes will only be stored on site for students who cycle with a helmet
5. Students should maintain social distancing measures using markers on the floor

#### Bus

1. All students are required to wear face coverings on school buses
2. Students must not remove face coverings on the bus
3. Students must remain seated until invited to leave once the bus arrives at school
4. Maintaining social distancing using markers on the floor, students must proceed to face covering removal stations (Tennis Courts) to complete the following as appropriate:
  - a. Disposable face coverings
    - Remove their face covering
    - Place covering in the bin provided

- b. Reusable face coverings
      - Remove their face covering
      - Place into a plastic bag and secure in school bag
  3. All students must then sanitise their hands and make their way onto school site as detailed below

### **Bus Tickets**

- Passes will be issued and 'shown' by students as usual
- Weekly tickets (10 journeys) can still be purchased in advance via Parentpay. These will be credited to students virtually and debited each journey by a member of staff

### **Entry to School site**

1. School site will be opened to students from 8.20am– students will not be allowed to enter site before this time
2. Students may enter the school site through the Main Gate or PE Gate
3. Cyclists should enter school site via the Lower Gate as outlined above
4. The school Dining Room and Library will not be available to students in the morning
5. On entering school site, students must proceed straight to their Form Base
6. Students must sanitise their hands on entry to school site and / or on entering their form base
7. The Crypt toilets will be open from 8.20 to 8.45
8. Internal zones will be staffed between 8.20 and 8.35
9. Form Tutors will be present in their Form rooms from 8.35

## **Departures**

### The end of the School Day

Following the end of lesson procedures outlined above, students will be dismissed / escorted as detailed below:

- |        |  |
|--------|--|
| 3.00pm | Year 7 students escorted to the nearest exit blue gates by class teacher |
| 3.04pm | Year 8 students dismissed  |
| 3.08pm | Year 9 students dismissed  |
| 3.12pm | Year 10 students dismissed   |
| 3.15pm | Year 11 & Sixth Form students dismissed                                  |

### **Walking**

1. Students should maintain social distancing measures using markers on the floor

2. Students should *exit immediately from site* – no waiting for siblings / friends

#### **Car**

1. Students should maintain social distance using social distance markings on the floor

#### **Cycles**

1. Students should proceed to the cycle shed by the Lower Gate.
2. Students should 'line up' on social distance markings to collect their bike from a member of the site team.
3. Students must put their helmets on then exit site immediately via the Lower Gate

#### **Bus**

1. Students queue for buses using the Social Distance markings on the floor.
2. Students must put on their face coverings *whilst standing still* on the social distance markings at the designated bus bays.
3. Students must then sanitise their hands before boarding the bus
4. As usual, students must display all tickets before boarding their bus

### **Extra-Curricular and Enrichment Activities**

Unfortunately, there will be no enrichment activities or home-work club for the first three weeks of school. This will be reviewed after the first three weeks.

## **School Operations**

### **Assemblies & Collective Worship**

#### **General**

All assemblies will take place virtually. The technology that will be used will be Microsoft Teams and they will be live events which form tutors can access and project to students. Routines are important to students and keeping the routine of the Assembly Rota provides necessary wellbeing support during form time.

#### **Control systems & protective Measures**

- Support social engagement by allowing all pupils to engage in assemblies and acts of collective worship
- Reduce movement of pupils around the school site
- Reduce large gatherings

#### **Amendments to current process**

- Form Tutors and students will remain in their form rooms rather than moving to the hall from assemblies
- Year Leaders/SLT members will schedule and prepare the live event and share the link with form tutors at least 24 hours prior to the live event
- All live events will take place on the Year Groups assembly day
- SLT assemblies will take place in the same way as Year Group Assemblies
- SLT assemblies will be live streamed from the Assembly Hall
- Year Leader assemblies will be live streamed from the Chapel

#### **Students will**

- Students will remain in their form rooms for the virtual assembly
- Students will listen fully to the virtual assembly and engage with prayer in the same way they would in an assembly

## **Pastoral Support & Form Time**

### **General**

In September Form Time will remain at the beginning of the school day and offer opportunities to support student's mental health and well-being. All Year Leaders will issue form tutors with the Pastoral Booklet specific to their year which outlines any specific Year Group changes in response to the guidance.

### **Control systems & protective Measures**

1. Review and amendments to Pastoral Form Time activities for all students
2. Provide more focused Pastoral Support as detailed in Pastoral Curriculum Documentation
3. Identification of students who may require additional support

### **Amendments to current process**

1. Form Tutors will arrive in their form bases at 8.35am to welcome students
2. Form Tutors will deliver a Pastoral Bridging Unit
3. All assemblies will be streamed virtually via Microsoft Teams and students will watch the assembly on their relevant assembly day in their form base
4. Form Tutors will be observant of any changes that could suggest a student requires additional support and will inform the Year Leader of any concerns

### **Students will**

1. Be able to feel comfortable sharing their emotions, worries and concerns with their form tutor
2. Report any concerns they have about their mental health
3. Continue to use the Learning Mentor support
4. Bring their own reading book
5. Ensure planners are signed by parents at home

### **Reading Books**

All students in Years 7-9 will be expected to have a reading book with them at all times. The School Library will not be open so it is incumbent on students to source their own books.

Students who qualify for pupil premium books will be able to choose a book from a list in their first learning mentor meeting in the first half term.

The books will be chosen from: <https://schoolreadinglist.co.uk/category/secondary-ks3-ks4-reading-lists/>

## Lockers

### General

For the time being lockers will not be in use for students to access and store belongings. As movement is reduced around site this reduces the need to store belongings.

*Page 18 of the Government guidance states:*

*'It is still recommended that pupils limit the amount of equipment they bring into school each day'*

If students have belonging in lockers that need collecting , this can be requested via parents and carers by email the school admin e-mail address.

## Classroom Routines

**We have introduced a 'clear desk' protocol** for each classroom – the only items left on any teacher desk must be the docking station and remote control for projector – nothing else.

**We have introduced a 'distribution station' protocol** for each classroom.

This will usually be an exam desk situated in a place that can be accessed both staff and students. This this can then be used to deposit materials for collection and return by students when directed by the teacher. Seating plans will be formulated for Year 7, 8 and 9 by the Form Tutor.

## Classroom Operations

### General

Classrooms are the hub of learning experiences for students and our ambition will remain the same - to engage students in stimulating and engaging learning that deepens their knowledge and develops their skills to support progress.

### Control Systems & Protective Measures

- Student desks will need to remain facing the front of the classroom
- Exam desks will replace and/or supplement existing desks as required
- Perspex screens will be installed where fixed desks prevent re-alignment
- Students must sit side by side and facing forward
- Unnecessary furniture will be removed as required
- All doors will remain open and windows opened to ensure 'flow through' of air
- A 2m designation zone will be marked from the white board
- Where possible, staff will remain at the front of the class in the 2m designation zone and not circulate around the room
- Staff will only use their own whiteboard pack
- Sanitiser Kit Trays to include hand sanitiser / anti-bac wipes / tissues and gloves in each classroom

*Page 14 of DFE Government Guidance states:*

*It is strong public health advice that staff in secondary schools maintain distance from their pupils, staying at the front of the class...ideally adults should maintain 2m distance from each other and from children. (p14)*

### Amendments to Current Process

1. Distribution of materials - Items that students are required to use should either be:
  - a) laid out for them to collect on entering the room, rather than handed out during the lesson
  - b) Placed on student desks before students enter the classroom
  - c) Placed on 'distribution station' in the classroom for students to collect one at a time as directed by the teacher during the lesson
2. At the end of the lesson, students must be dismissed 'desk by desk' from the front of the classroom and sanitise their hands on exit

**Students will**

1. Sanitise their hands on entry and exit
2. Proceed direct to their seat on entry
3. Remain in their seat at all times
4. Only leave their desks when invited or dismissed

**Staff will**

1. Remain in 2m zone at the front of the classroom where possible
2. Ensure required materials are available as described above and NOT 'hand-out' materials during the lesson
3. Ensure the same high standards of behaviour and discipline are maintained and the 4Rs underpin a positive environment for learning
4. Ensure that the same high standards of presentation and work are maintained in student books and folders

## Classroom Materials

Government guidance makes clear what we already know, that *'equipment and resources are integral to education in schools.'* However, we must now ensure that any use of classroom resources is underpinned by the guidance which looks to minimize possible transmission through unnecessary shared usage.

### Control Systems & Protective Measures

1. Students must not share frequently used equipment such as pencils and pens
2. Students can only use their *own* individual stationery items as listed in the stationery list
3. Should a student not have an essential item, they may be invited to collect a pen / pencil from the classroom distribution station
4. Mini whiteboards must not be used – students should use the back of their student planner instead
5. Students must only use their own whiteboard pens
6. Where the teacher / department deems it necessary to use textbooks or other shared resources then they will employ all or some of the following mitigating actions:
  - a) Items cleaned by students with anti-bac wipes at end of session / lesson
  - b) Items rotated and out of reach for 48 hours (72 hours for plastics)
7. Support for meticulous cleaning of shared classroom based resources should be considered where appropriate and requested via the School Business Manager
8. Student exercise books or work on paper can be 'collected-in' by teachers. Students should deposit these items on a desk as they exit the classroom. Staff may wish to use gloves provided when retrieving these student books or work on paper.
9. Before marking books or work on paper, staff will consider the following mitigating actions:
  - a) Consider homework and other tasks for assessment submitted electronically.
  - b) Place books / paper out of reach for 48 hours (72 hours if plastic covers)
  - c) Using gloves provided to handle books and paper
  - d) Mark work on-site to minimise transporting materials home

*Page 17 of DFE Government Guidance states:*

*Pupils and teachers can take books and other shared resources home, although unnecessary sharing should be avoided, especially where this does not contribute to pupil education and development (p17)*

### Amendments to Current Process

1. Students must only use their own stationery
2. Spare stationery should be collected by individual students from the classroom distribution station
3. An alternative to textbooks / shared resources should always be explored

4. Textbooks / shared resources must be cleaned after use

**Students will**

1. Only use their own stationery

**Staff will**

1. Ensure student wipe clean any shared resources during the lesson / session
2. Request technician support to support meticulous cleaning as required

## **Movement between lessons**

All members of staff are responsible for promoting and supporting the positive and purposeful movement of students between lessons, form time, lunch and break times, ensuring that the 4Rs are displayed at all times by all members of our community.

### **Control Systems & Protective Measures**

- All staff will actively promote social distancing and the one way system
- All students must follow the one way system
- Social distancing must be observed by students wherever possible
- Additional signage has been installed to re-enforce current one way system
- Additional controls introduced – no entry barrier to prevent travel from Foyer to the Crossroads
- Student Support will remain closed – students should instead approach a member of staff on duty / SLT
- Lockers will not be able to be used for the first 3 weeks of term

## Break Time

### Break Time Summary:

<b>Key Stage 3 Break Time: 10.10- 10.25am</b>	<b>Where will food be served?</b>	<b>What zone will the Year Group occupy?</b>	<b>Which toilets will the Year Group use?</b>
Year 7	Mobile service to zone	Outside Drama Studio up to edge of garage on yard	Crypt
Year 8	Mobile service to zone	Remainder of yard	Crypt
Year 9	Access to Dining Room ( <b>queue in Assembly Hall first</b> ) and then proceed to zone	Tennis Courts	Sports Hall
<b>Key Stage 4&amp;5 Break Time: 11.10- 11.25am</b>	<b>Where will food be served?</b>	<b>What zone will the Year Group occupy?</b>	<b>Which toilets will the Year Group use?</b>
Year 10	Mobile service to zone	Outside Drama Studio up to edge of garage on yard	Crypt
Year 11	Access to Dining Room ( <b>queue in Assembly Hall first</b> ) and then proceed to zone	Remainder of yard	Crypt
Sixth Form	Mobile service to zone	Common Room	Sixth Form

## Lunch Time

### Lunch Time Summary:

When it is their allocated access to Dining Room, Year Groups will queue up in Assembly Hall first.

Key Stage 3 Lunch Time: 12.25-1.05pm	Order of entry to <u>Assembly Hall</u> (to queue for entry to Dining Room)	Year Group Zone	Which toilets will the Year Group use?
Year 7	First (immediately proceed to <b>Assembly Hall</b> )	Outside Drama Studio up to edge of garage on yard	Crypt
Year 8	Second (wait in zone – duty staff will be radioed)	Remainder of yard	Crypt
Year 9	Third (wait in zone – duty staff will be radioed)	Tennis courts	Sports Hall
Key Stage 4&5 Lunch Time: 1.25-2.05pm	Order of entry to <u>Assembly Hall</u> (to queue for entry to Dining Room)	Year Group Zone	Which toilets will the Year Group use?
Year 10	Second (wait in zone – duty staff will be radioed)	Outside Drama Studio up to edge of yard	Crypt
Year 11	First (immediately proceed to <b>Assembly Hall</b> )	Remainder of yard	Crypt
Sixth Form		Common Room	Sixth Form

## Toilets

### General

All toilets around school will be available for students to use in the normal way. Toilets do not need to be assigned to Year Groups. Enhanced cleaning measures will be in place.

*Page 13 of the Government Guidance states:*

*different groups don't need to be allocated their own toilet blocks, but toilets will need to be cleaned regularly and pupils must be encouraged to clean their hands thoroughly after using the toilet*

### Control systems and protective measures

- a) Toilets will be cleaned regularly and the time when they were last cleaned will be noted
- b) Students will not be assigned specific toilets.
- c) The Crypt toilets will be available to use between 8.20 and 8.45am
- d) Students will be encouraged to clean their hands thoroughly after using the toilet

### Amendments to current process

- The Crypt toilets will be available to use between 8.20 and 8.45am
- Students will be encouraged to clean their hands thoroughly after using the toilet.

### Students must

- Not gather in the toilets
- Thoroughly clean their hands after using the toilet

### Staff must

- Move students on if they see students gathering by the toilets
- Encourage students to thoroughly clean their hands after using the toilet

## First Aid and Medical Room

*How do I request first aid?*

If you are feeling unwell alert your teacher who will inform a First Aider.

*What if a student is feeling unwell at break time and lunchtime?*

Inform a member of staff on duty with a radio

*How will the Medical Room be used?*

The Medical Room is restricted to one student at a time and for those who require non Covid-19 medical treatment or who are taking medication. The Medical Room will not be accessible at break time and lunchtime.

## Attendance

Page 27 of Government guidance on School Reopening says:

### **Attendance expectations**

*In March when the coronavirus (COVID-19) outbreak was increasing, we made clear no parent would be penalised or sanctioned for their child's non-attendance at school.*

*Now the circumstances have changed and it is vital for all children to return to school to minimise as far as possible the longer-term impact of the pandemic on children's education, wellbeing and wider development.*

*Missing out on more time in the classroom risks pupils falling further behind. Those with higher overall absence tend to achieve less well in both primary and secondary school. School attendance will therefore be mandatory again from the beginning of the autumn term. This means from that point, the usual rules on school attendance will apply, including:*

- *Parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;*
- *Schools' responsibilities to record attendance and follow up absence*
- *The availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct*

### **Control Systems and Protective Measures**

We will maintain the current Attendance Policy with amendments.

### **Amendments - Covid – 19 related absences:**

#### **1. Students who are self isolating or shielding:**

Page 27 of Government guidance on school reopening says:

We now know much more about coronavirus (COVID-19) and so in future there will be far fewer children and young people advised to shield whenever community transmission rates are high. Therefore, the majority of pupils will be able to return to school. You should note however that:

- A small number of students will still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves; or because they are a close contact of someone who has coronavirus (COVID-19)

- Shielding advice for all adults and children will pause on 1 August, subject to a continued decline in the rates of community transmission of coronavirus (COVID-19). This means that even the small number of pupils who will remain on the shielded patient list can also return to school, as can those who have family members who are shielding
- If rates of the disease rise in local areas, children (or family members) from that area, and that area only, will be advised to shield during the period where rates remain high and therefore they may be temporarily absent (see below).
- Some students no longer required to shield but who generally remain under the care of a specialist health professional may need to discuss their care with their health professional before returning to school in September (usually at their next planned clinical appointment). You can find more advice from the Royal College of Paediatrics and Child Health.

**Where a student is unable to attend school because they are complying with clinical and/or public health advice, we expect schools to be able to immediately offer them access to remote education. Schools should monitor engagement with this activity**

## **2. Students and families who are anxious about return to school**

Page 28 of Government guidance on school reopening says:

*All other pupils must attend school. Schools should bear in mind the potential concerns of pupils, parents and households who may be reluctant or anxious about returning and put the right support in place to address this. This may include pupils who have themselves been shielding previously but have been advised that this is no longer necessary, those living in households where someone is clinically vulnerable, or those concerned about the comparatively increased risk from coronavirus (COVID-19), including those from Black, Asian and Minority Ethnic (BAME) backgrounds or who have certain conditions such as obesity and diabetes.*

*If parents of pupils with significant risk factors are concerned, we recommend schools discuss their concerns and provide reassurance of the measures they are putting in place to reduce the risk in school. Schools should be clear with parents that pupils of compulsory school age must be in school unless a statutory reason applies (for example, the pupil has been granted a leave of absence, is unable to attend because of sickness, is absent for a necessary religious observance etc).*

## Behaviour and Expectations

### Control Systems & Protective Measures

*Government Guidance:*

*Schools should consider updating their behaviour policies with any new rules/policies, and consider how to communicate rules/policies clearly and consistently to staff, pupils and parents, setting clear, reasonable and proportionate expectations of pupil behaviour*

### Amendments to Current Process

See updated Behaviour Policy which is available on the School Website

### Mobile Phones

The Mobile Phone Policy remains exactly the same: students are not permitted to have their phone with them and should hand their phone in. Gloves should be worn by staff.

*Mobile Phone Drop-off*

Phones must be handed in on arrival in school (between 08.20 and 08.45)

Year 7: Students drop phone off in Assembly Hall

Years 8 – 11: Students drop phone off outside Reception

*Mobile Phone Collection*

Year 7: Phones will be taken to the period 5 classroom and left on Distribution desk

Years 8 – 11: Students collect phones from Collection Point outside Reception

*Mobile Phone Confiscation*

The usual process for confiscation applies with gloves being provided to reduce the risk of transmission.

### Rewards & Sanctions

All rewards and sanction processes have been adapted to ensure year group bubbles are preserved.