

St Nicholas Catholic High School: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligation under Section 42B of the Education Act 1997.

Student Entitlement

Students in Years 8-13 are entitled:

- To find out about technical education qualification and apprenticeships opportunities as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships.
- To understand how to make applications for the full range of academic and technical courses.

Procedure for management of provider access requests

A provider wishing to request access should contact Mrs Vicky Hill, PA to the Head teacher on 01606 706008 or v.hill@st-nicholas.cheshire.sch.uk.

Student CEIAG Opportunities

A number of events, integrated into the school careers programme, allow students to reflect upon careers Education Information and Guidance:

Year 7	Citizenship Days, Form Activities
Year 8	Citizenship Days, form Activities
Year 9	Options/Parents Evening Citizenship Days, form Activities
Year 10	Careers day Job Centre Plus talks CV and cover letter workshops Apprenticeships workshop Post 16 Taster Day, Form Activities
Year 11	Careers day Interview technique advice and practice University of Chester talk - Degrees and degree apprenticeships Barclay's Life Skills visit Post 16 Welcome Day, Form Activities
Year 12	Student finance roadshow, Form Activities Development day – Apprenticeships/Higher Education
Year 13	Student finance roadshow Barclay's finance talk, Form Activities

The school's Safeguarding Policy sets out the school's approach to allowing providers into school as visitors to talk to our students. <http://www.stnicholas.cheshire.sch.uk/index.phtml?d=587407>).

Premises and facilities

The school will make facilities available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at break and lunch times.