

10th July 2015

Dear Parents / Carers

As part of our ongoing commitment to safeguarding the young people in our care, we are introducing a text alert to Parents / Carers from whom we have not received notification of absence by 10am. The text message will be sent to the Parent/ Carer nominated as the primary contact on the data collection form. Upon receiving the message, please ring school to state the reason for your son/daughter's absence on 01606 706000.

This system will go live in September 2015 for years 7-11. As part of the implementation process, we are currently trialling this with the Year 9s.

For families where parents live at separate addresses, the text alert will go to the Parent / Carer who the child lives with on a day to day basis. This is indicated to us by nominating who the primary contact is on the data collection form. If you have changed your mobile phone number, please send a note into school for the attention of Mrs T Leech so that we can update your contact details.

If you have any questions please do hesitate to contact me and many thanks for your support.

Yours faithfully

Elizabeth Lavin

Assistant Headteacher